



## ***POLICY ON BULLETIN BOARD POSTINGS AND DISTRIBUTION OF COMMUNITY INFORMATION***

Community bulletin board and literature rack space may be used only by organizations engaged in informational, educational, cultural, or non-profit activities in the community. The fact that a notice is posted does not constitute an endorsement by the Library of the contents of the notice or the sponsoring group's or individual's beliefs, policies, or programs. The library welcomes a broad spectrum of opinions and a variety of viewpoints.

Postings for events planned by a company, group, or individual to promote, advertise, or lead to the sale of products and services are not permitted.

All uses are subject to the approval of the Library Director or their designee. Any materials placed on display without approval will be discarded. Immediate posting is not always possible. Items to be posted on the bulletin board should be left at the Circulation Desk.

Due to the competition for bulletin board and literature rack space, the Library Director may make reasonable restrictions on the time, place, and manner in which notices or literature may be displayed. Posters and other materials cannot be returned and we cannot guarantee that they will remain on the bulletin board or in the literature racks. Posters or notices which have been defaced will be removed. Outdated materials will be removed. Display materials are considered disposable and library staff may remove and discard as necessary.

Notices may not name the Library as the address or headquarters for any group or individual. Use of community bulletin board and literature rack space is free of charge.

Revised: July 2024  
Adopted: November 1996